

2020

CORNWALLIS POLICE BOARD

ANNUAL REPORT



VISION STATEMENT

“PARTNERS IN OUR COMMUNITY”

MISSION STATEMENT

**“BUILDING A SAFER COMMUNITY
THROUGH QUALITY SERVICE AND
EXCEPTIONAL RELATIONSHIPS”**

CORNWALLIS POLICE BOARD 2020 ANNUAL REPORT

It is our pleasure to present the Board's 2020 Annual Report for the Cornwallis Police Board. The Board's most important functions are to provide civilian oversight and governance of the Department and work with the Chief Constable to ensure our communities are safe and secure.

MESSAGE FROM THE CHAIR

I am beginning the report for 2020 by expressing a big thank you to my fellow board members Chuck Elliot and Reg Atkinson and including Constable Drader and CAO Donna Anderson.

After a normal start with the first Board Meeting on January 13, 2020 the year developed into the Covid 19 nightmare with medical emergency threats and with the challenges to meeting dates, safe procedures and meeting deadlines. However, the board did manage to hold 4 in person board meetings when the provincial guidelines allowed for this.

Constable Drader went back on full duty in March after sick leave and right away started procedures with MPI for the acquisition, delivery and installation of the automated license plate reader, which was fully funded by MPI. The reader was installed in October 2020.

On February 26, 2020 the Executive Director of the Manitoba Police Commission attended a meeting with myself, Cornwallis Reeve Bill Courtice and CAO Donna Anderson. He provided detail requirements and deadlines to be met by the Police Board for the year 2020 as per the Police Board Manual.

At the board meeting of June 22, 2020 the Board approved the Strategic Plan for 2020 to 2023. The Board performed the evaluation of Constable Drader for the year 2019 and in June 2020 the self-evaluation of the Board was concluded and filed in December 2020. Updates to the Board Policy Manual is ongoing.

Even with the impact of Covid 19 challenges, Constable Drader fulfilled his duties to the fullest providing a police presence and enforcement of all municipal by-laws and provincial statues. This included participating in and enforcing the Public Health Order regulations and restrictions.

Again, I thank the Police Board, Constable Drader and CAO Donna Anderson for their ongoing support in these trying times, I think we have grown and learned a lot during 2020. Hopefully 2021 will provide for less challenges for us and we will continue to provide excellent policing.

Kurt Wasserberg, Chair



Chief's 2020 Annual Report

OVERVIEW:

As we are all completely aware, 2020 was a year filled with concerns, apprehensions, fears and new procedures that affected not just us locally, but the entire world. The COVID 19 pandemic had everyone changing their entire lives in many aspects that we never ever thought of. For the front-line workers and first responders, we had new procedures that evolved, and we had to start to follow. The workload, however, did not slow down as it did in the corporate world.

As you are aware, at the end of November 2019 I went off on sick leave for shoulder surgery. I was off for three months and on the 09th of March 2020 I returned to work. Around the same time, the COVID 19 pandemic hit the world. The rest as they say was "all history." The following report will outline some of my work during the 2020 year.

COMPLAINTS:

During the 2020 year I handled 420 complaints. During the time I was off on sick leave from the 01st of January 2020 up to the 08th of March 2020, I handled 30 complaints over the phone as well as numerous telephone inquiries and referrals. Over the past 20 years of my service to the RM, I continuously receive incoming complaints which occur while on days off, on leave or during the nights. I willingly accept these calls and try to deal with them in a prompt and professional manner.

TICKETS:

Even with the onset of the COVID 19 pandemic, I have remained busy dealing with driving complaints as well as violations under the various provincial statutes such as ORV Act, Trespass Act, Wildlife Act and the Liquor, Gaming and Cannabis Control Act. I have written 466 tickets over the 2020 year.

POLICE RADIO SYSTEM:

Early in 2020 the Province of Manitoba announced that current radio system (Fleetnet) was going to be scrapped and a new encrypted radio system would be used in its place. The new system would be much better and have safety features as well as being able to

communicate with other police agencies, fire departments and EMO to name a few. The new system was to be up and operational near the end of 2020. The actual implementation and start-up of the system was not completed by the end of 2020. 2021 seems to have a brighter outlook when it comes to the new radio system.

AUTOMATED LICENCE PLATE READER (ALPR):

In 2019 I had approached MPI and requested to be considered for the acquisition and installation of an ALPR in the RM's police vehicle. I received approval and in April 2020, staff from Genetec AutoVu attended to the RM's shop and installed an ALPR unit into the police truck. We were unable to actually get the unit up and running as MPI was re-writing the entire operating system.

On the 16th of October 2020, the new operating program was installed, and the ALPR was put online. The ALPR has been a valuable tool in trying to keep the RM's roads safe for the motoring public by taking problematic drivers and uninsured vehicles off the road. Since the ALPR was made operational, I have stopped and charged violators for charges such as driving without vehicle liability insurance, driving while suspended/ disqualified and driving without a valid driver's licence as well as other associated violations. Since October 2020, I have laid: (1) thirty-one uninsured vehicle charges; (2) nine suspended driver charges; and (3) eight unlicensed driver charges. The ALPR unit is functioning very well and is a very valuable tool that MPI was very kind to provide for the RM.

SPEED TRAILER WITH VARIABLE MESSAGE BOARD:

At the end of 2019, the CFB Shilo Military Police requested if the RM's Speed trailer could be set up on base to (1) monitor traffic speeds and (2) warn drivers of their speeds while on base. As I was going on sick leave, I did set it up and removed it in the later part of January 2020. The officer in charge of the MP Detachment was very appreciative for the use of the trailer as well as the reports that I generated for them.

In the summer of 2020 construction on the culverts on PTH 457 just off of Highway 110 had traffic detoured to the Trans Canada Highway 1 then over to PTH 468 and back onto PTH 457. As a result of the detour, numerous people were trying to use Chater and Road 59N (Lori Road) as a short cut. I set up the Speed Trailer at the entrance to Chater and started the Variable Message Board with the notifications of "Road Closed,"

“Local Traffic Only” and “No Thru Road.” The trailer with the message board continually running was left up and operation for the entire time that the detour was left in place.

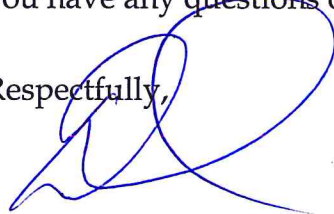
RADAR SPEED SIGN:

In the fall of 2020, I again approached MPI to see if they would donate a radar speed sign to the RM. These signs are identical to the signs posted on each side of the community of Forrest on Highway 10 in the RM of Elton. I was requesting the acquisition of one of the Radar Speed Signs for the Sprucewoods area as the speed of vehicles in this community seems to be an issue. I have received numerous complaints and I have put up our speed trailer at locations at a couple of locations in the community. I feel that a permanently mounted signs will have a positive effect without having to take the speed trailer out and keep putting it up and taking it down. A permanently mounted sign can be used year-round without damage from snow clearing equipment.

I was advised that the financial fiscal year for these items had passed and no new funding would be permitted at that time. The contact at MPI then advised that with my work with the ALPR, he would be placing the RM of Cornwallis down for a speed sign in the 2021 fiscal year.

This concludes the 2020 Annual Report. I hope that it meets your approval. Should you have any questions or concerns, please feel free to contact me.

Respectfully,



Darwin P. Drader
Chief Constable

1 POLICE BOARD

The Cornwallis Police Board remained the same for the year 2020.

Chair – Kurt Wasserberg

Member – Chuck Elliot

Member – Reg Atkinson

2 STRATEGIC PLAN & BOARD ACTIVITIES

The board completed an update to the strategic plan in 2020.

The board also completed the board evaluation in 2020.

3 FINANCIAL PLAN

The financial plan for the Cornwallis Police Department is located under “Appendix A”.

Board Member Remuneration

	Honorarium	Mileage	Total
Charles Elliott	0.00	0.00	0.00
Reg Atkinson	0.00	0.00	0.00

4 MEETINGS

The board held four meetings in 2020; January 13, March 6, June 22 and October 5, 2020.

The meeting minutes are attached “Appendix B”.

APPENDIX "A"

**RURAL MUNICIPALITY OF CORNWALLIS
POLICE DEPARTMENT FINANCIAL
YEAR ENDED DECEMBER 31, 2020**

Police Expenses		Annual Budget	YTD Actual
Staff			
	Salary / Benefits	\$85,052.00	\$90,655.00
	Training & Education	\$650.00	\$125.00
Automotive / Equipment			
	Insurance	\$1,400.00	\$1,363.73
	R&M / Equipment	\$4,000.00	\$3,112.61
	Fuel	\$6,000.00	\$5,856.95
	Equipment	\$1,500.00	\$597.87
Office			
	Telephone	\$2,900.00	\$2,773.72
	Office	\$1,000.00	\$1,477.22
Total		\$102,502.00	\$105,972.10
 Police Board Expenditures			
	Police Board Honorariums ¹	\$500.00	\$0.00
	Meals	\$200.00	\$0.00
	Mileage & Travel	\$300.00	\$0.00
Total		\$1,000.00	\$0.00

1. All Council Member expenses are budgeted and accounted for under the General Budget of the Municipality.

“APPENDIX B”

RURAL MUNICIPALITY OF CORNWALLIS POLICE BOARD

Minutes of a Cornwallis Police Board Meeting held in the Council Meeting Room, RM of Cornwallis on Monday, January 13, 2020.

PRESENT: Chair – Kurt Wasserberg
 Vice Chair – Charles Elliot
 Member – Reg Atkinson
 Darwin Drader – Chief Constable

CALL TO ORDER – CHAIR WASSERBERG

The meeting was called to Order at 6:00 P.M.

APPROVAL OF MINUTES – The minutes of the October 2, 2019 meeting of the board were approved as circulated.

APPROVAL OF AGENDA – The agenda was adopted as presented.

NEW BUSINESS –

- **Review of Police Unaudited Financials to November 30, 2019**

Chair Kurt Wasserberg presented a verbal report from the November 30, 2019 financial statement.

- MPSAR – Chair Wasserberg provided information from the meeting on November 21, 2019 in Winnipeg with CSKA and different aspects of the review regarding the police services act. Next meeting proposed by CSKA middle of February with Board Chairs.
- **Personnel Update**

Constable Drader provided the board with an update on his condition. He also informed the board that MPI has approved the license plate reader.

- **Next meeting date**

The next meeting will be held on April 6, 2020 at 6:00 p.m. in the Cornwallis meeting room.

ADJOURN -

The meeting was adjourned at 6:30 P.M.

"Original Signed K. Wasserberg"

Chair

RURAL MUNICIPALITY OF CORNWALLIS POLICE BOARD

Minutes of a Cornwallis Police Board Meeting held in the Murray's Board Room on Friday, March 6, 2020.

PRESENT: Chair – Kurt Wasserberg
Vice Chair – Charles Elliot
Member – Reg Atkinson
CAO – Donna Anderson

CALL TO ORDER – CHAIR WASSERBERG

The meeting was called to Order at 12:00 P.M.

APPROVAL OF MINUTES – The minutes of the January 13, 2020 meeting of the board were approved as circulated.

APPROVAL OF AGENDA – The agenda was adopted as presented.

CORRESPONDENCE – Chair Wasserberg reviewed with the board the email from Andrew Minor, Executive Director, Manitoba Police Commission.

NEW BUSINESS –

- **Strategic Plan** – The board will send an email requesting an extension to June 30, 2020 to update the Strategic Plan as they would like to ensure that the public consultation process is followed.
- **Personnel Update** - The board was provided an update on Chief Constable Drader. He has returned to full duty. The Board is required to complete an annual review of the Chief Constable position, a review must be completed by March 31, 2020.

The Board Members will all be sent a digital copy of the 2018 Police Board Policy and Procedures Manual.

- **2020 Budget** – The committee reviewed the draft 2020 budget and it was approved.
- **Next Meeting Date** - The next meeting will be held on March 23, 2020 at 5:00 p.m. in the Cornwallis meeting room.

ADJOURN -

The meeting was adjourned at 12:55 P.M.

“Original Signed K. Wasserberg”

Chair

RURAL MUNICIPALITY OF CORNWALLIS POLICE BOARD

Minutes of a Cornwallis Police Board Meeting held in the Cornwallis Council Chambers on Monday, June 22, 2020.

PRESENT: Chair – Kurt Wasserberg
Vice Chair – Charles Elliot
Member – Reg Atkinson
CAO – Donna Anderson
Chief Constable – Darwin Drader

CALL TO ORDER – CHAIR WASSERBERG

The meeting was called to Order at 6:00 P.M.

APPROVAL OF MINUTES – The minutes of the March 6, 2020 meeting of the board were approved as circulated.

APPROVAL OF AGENDA – The agenda was adopted as presented.

CORRESPONDENCE – Chair Wasserberg provided the members with a copy of the RCMP policing priorities report as received by Cornwallis Council.

UNFINISHED BUSINESS –

- **Strategic Plan** – The board reviewed the strategic plan information as provided. The plan was approved with the refined formatting as required.

The board discussed community engagement, a survey will be put up on the Cornwallis website in October.

- **Personnel Update** – Under New Business

NEW BUSINESS

- **Financial Review** – The board reviewed the department financials from January 1, 2020 to May 31, 2020. The financials were adopted as presented.

- **Monthly Statistics – October to December 2019** – The board reviewed the information with Constable Drader. The statistical reports were received as presented.
- **Monthly Statistics – January to May 2020** – The board reviewed the information with Constable Drader. The statistical reports were received as presented.
- **2019 Annual Report Approval** – Due to Covid 19 the report as previously reviewed by the board electronically. It was submitted to the Manitoba Police Board. The board approved 2019 Annual Report formally.
- **Personnel** – The board went in camera for the next discussion.

Following the discussion, the board returned to open session.

The board approved the Chief Constable Personnel Review for the year ended December 31, 2019.

- **Next Meeting Date** - The next meeting will be held on October 5, 2020 at 6:00 p.m. in the Cornwallis meeting room.

ADJOURN -

The meeting was adjourned at 6:45 P.M.

“Original Signed K. Wasserberg”

Chair

RURAL MUNICIPALITY OF CORNWALLIS POLICE BOARD

Minutes of a Cornwallis Police Board Meeting held in the Cornwallis Council Chambers on Monday, October 5, 2020.

PRESENT: Chair – Kurt Wasserberg
Vice Chair – Charles Elliot
Member – Reg Atkinson
CAO – Donna Anderson
Chief Constable – Darwin Drader

CALL TO ORDER – CHAIR WASSERBERG

The meeting was called to Order at 6:00 P.M.

APPROVAL OF MINUTES – The minutes of the June 22, 2020 meeting of the board were approved as circulated.

APPROVAL OF AGENDA – The agenda was adopted with the additions of Darold Innes Email and Police Radio.

CORRESPONDENCE – Chair Wasserberg provided the members with a copy of the email received from Mr. Innes and his response. Administration will provide a written response.

UNFINISHED BUSINESS –

- **Strategic Plan** – Community Engagement – This item was moved to the February meeting.

NEW BUSINESS

- **Financial Review** – The board reviewed the department financials from January 1, 2020 to September 30, 2020. The financials were adopted as presented.
- **Police Radio** – The board reviewed the quotation received from Bell for the new radios – mobile and portable to replace the 20 year old radio as the fleetnet system is being decommissioned in January/February 2021.

The board passed a motion to request Council consider the approval for the purchase of the radios as per quotation # PSE-0289 from Bell dated October 2, 2020.

- **Monthly Statistics – June to September 2020** – moved to the November meeting.
- **Detention Requirements** – Chief Constable Drader provided the board with a review of the process that must now be used for the detention of persons.
- **Personnel** – Police Chief Guidelines – This item will be reviewed at the November meeting.
- **Board Policy Manual** - The board will look at the updated Policy Manual at the November meeting.
- **Police Board – Self Evaluation** – The board was provided with the evaluation. It is to be completed and reviewed at the November meeting.
- **2021 Meeting Schedule** – The meeting schedule for 2021 is:

February 1, 2021

May 3, 2021

August 2, 2021

November 1, 2021

- **Next Meeting Date** - The next meeting will be held on November 23, 2020 at 6:00 p.m. in the Cornwallis meeting room.

ADJOURN -

The meeting was adjourned at 6:50 P.M.

“Original Signed K. Wasserberg”

Chair