

RURAL MUNICIPALITY OF CORNWALLIS

Minutes of the Regular Meeting of Council held in the Council Chambers of the Municipality on Tuesday, April 20, 2010.

PRESENT: Reeve Reg Atkinson
Councillor Bob Brown, Ward Two
Councillor Emil Egert, Ward One
Councillor Sam Hofer, Ward Three
Councillor Heather Dagleish, Ward Four
Councillor Mike Cranford, Ward Five

ABSENT: Councillor Valerie Thoman, Ward Six

ADMINISTRATION PRESENT:

Chief Administrative/Finance Officer, Donna Anderson
Administrative Assistant, Shelley Livingstone

CALL TO ORDER – Reeve Reg Atkinson

The meeting was called to order at 6:54 P.M.

CONFIRMATION OF MINUTES

Resolution No. 74/2010

Cranford/Dagleish

Be it resolved that the minutes of the March 16, 2010 Regular Meeting of Council be approved as circulated and posted.

Carried 6-0

ADOPTION OF THE AGENDA

Resolution No. 75/2010

Egert/Hofer

Be it resolved that the Agenda be adopted as presented.

Carried 6-0

DELEGATIONS

Daniel Cousineau – Area Residents of Waggle Springs Road – 7:00 P.M.

Resolution No. 76/2010

Dagleish/Hofer

Be it resolved that a presentation by Mr. Daniel Cousineau be hereby received; and
Further that this matter be referred to the Transportation Committee for consideration.

Carried 6-0

RECEPTION OF PUBLIC HEARINGS AND DELEGATIONS

Resolution No. 77/2010

Egert/Brown

Be it resolved that the Council adjourn to a public hearing.

Carried 6-0

PUBLIC HEARING

A Public Hearing in accordance with subsection 162(2) of *The Municipal Act* was held at 7:20 p.m. for the Rural Municipality of Cornwallis' Financial Plan for the fiscal year 2010.

IN THE MATTER OF THE RURAL MUNICIPALITY OF CORNWALLIS' 2010 FINANCIAL PLAN

There was no representation made from the general public in favour or in opposition to the 2010 Financial Plan

Resolution No. PH02/2010

Hofer/Brown

Be it resolved that the public hearing to hear representation concerning the Municipality's 2010 Financial Plan be closed.

Carried 6-0

The 2010 Financial Plan was adopted by Resolution No. 88/2010.

DELEGATIONS

Ted Snure, City of Brandon – 7:25 P.M.

Resolution No. 78/2010

Hofer/Brown

Be it resolved that a presentation by Mr. Ted Snure of the City of Brandon be hereby received.

Carried 6-0

Other Planning Matters – Proposal to Subdivide Pt. SE ¼ 19-9-18 WPM Hargreaves (Ward 1)

Resolution No79/2010

Egert/Hofer

Be it resolved that a proposal to Subdivide Pt. SE ¼ 19-9-18 WPM, being Application No. 4116-09-462 be hereby approved subject to the following conditions recommended by the Brandon and Area Planning District:

1. That the parcel size be reduced from the proposed 45.45 acres to 30.27 acres approximately;
2. That a conditional Use Order be obtained to allow the creation of the recreational use namely a Moto-cross race track;
3. Any other such conditions and requirements as are necessary by other government agencies.

Carried 6-0

REPORTS OF COMMITTEES

None

RECEPTION OF PETITIONS

None

COMMUNICATIONS

Resolution No. 80/2010

Hofer/Brown

Be it resolved that the following communications be received and filed:

<u>Date</u>	<u>Item</u>
March 11	Manitoba Hydro News Release
March 22	Tourism Westman -
March 30	Manitoba Farm Women's Conference
March 30	City of Brandon – Notice of Public Hearing – Zoning Amendment
April 1	Leafy Spurge Stakeholders Group
April 8	Burns Meandel – CC letter re: Grandvalley View Subdivision
April 8	Manitoba Water Services Board – Long Term Capital Plan Info Request
April 8	Traffic Safety Manitoba – 2010 Workshops.

Carried 6-0

ACCOUNTS & FINANCE

Approval of Accounts

Resolution No. 81/2010

Be it resolved that the following payroll and general accounts be approved for payment as follows:

23-Mar	63,395.89
25-Mar	3,848.85
25-Mar	1,837.45
29-Mar	239.84
29-Mar	25.00
7-Apr	18,039.45

8-Apr 4,923.45
 8-Apr 2,279.68
 14-Apr 15,812.67

TOTAL \$ 110,402.28 ; and

Be it further resolved that council indemnity accounts in the sum net total amount of \$5,256.62 be approved for payment as follows:

	Reg Atkinson (Feb)	Reg Atkinson (March)	Emil Egert	Bob Brown	Sam Hofer	Heather Dalglish	Mike Cranford	Valerie Thoman
Basic Indemnity	824.25	824.25	625.50	625.50	625.50	625.50	625.50	625.50
Council/Ward Indemnity			424.50	127.35	0.00	0.00		
Council/Ward Mileage			147.60	76.26		0.00		
Convention & Delegation Indemnity	118.86	509.40	135.84	42.45	50.94	203.74	254.70	84.90
Convention & Delegation Mileage	46.74	195.98	73.80	9.02		141.86	39.36	22.55
Meals/Expenses		25.00	25.00	25.00				
Gross Total	989.85	1,554.63	1,432.24	905.58	676.44	971.10	919.56	732.95
Less: CPP				(11.81)	(7.89)	(12.93)	(14.61)	(9.01)
Less: Income Tax	(789.85)	(1,329.63)	(300.00)	(150.00)		(150.00)	(150.00)	
Net Total	200.00	225.00	1,132.24	743.77	668.55	808.17	754.95	723.94

Carried 6-0

Councillor Brown disclosed an interest in the accounts to be approved for payment and withdrew from the Council Chamber.

Resolution No.82/2010

Egert/Dalglish

Be it resolved that the following payroll accounts be approved for payment as follows:

25-Mar 847.87
 8-Apr 1,092.05

TOTAL \$ 1,939.92

Carried 5-0 Absent: Councillor Brown

Councillor Brown returned to the Council Chamber.

Authorize Expenditures

Authorize Expenditure – Elton Collegiate Scholarship for 2010

Resolution No. 83/2010

Hofer/Egert

Be it resolved that we do hereby approve the payment of the annual R.M. of Cornwallis Scholarship in the amount of \$500.00 to be presented at the June 23, 2010 Awards ceremony.

Carried 6-0

Authorize Attendance, Authorize attendance, Manitoba Municipal User Group, June 10 & 11, 2010, Portage la Prairie

Resolution No. 84/2010

Egert/Cranford

Be it resolved that the Chief Administrative/Finance Officer be hereby authorized to attend at municipal expense in accordance with established policy a June 10 and 11, 2010 meeting of the Manitoba Municipal Users Group schedule for Portage la Prairie, Manitoba.

Carried 6-0

Financial Statements

Two months ended February 28, 2010

Resolution No.85/2010

Egert/Brown

Be it resolved that the financial statement for the two months ended February 28, 2010 be hereby received as presented.

Carried 6-0

BY-LAWS

Organizational By-Law No. 1618/02/2010, Second and Third Reading

Resolution No. 86/2010

Cranford/Dalgleish

Be it resolved that second reading as amended be hereby given to By-law No. 1618/02/2010, being a By-law to govern the organization of The Rural Municipality of Cornwallis and the committees thereof.

Carried 6-0

Resolution No. 87/2010

Cranford/Dalgleish

Be it resolved that third and final reading be hereby given to By-law No. 1618/02/2010, being a By-law to govern the organization of The Rural Municipality of Cornwallis and the committees thereof.

Carried 6-0 For: Atkinson, Egert, Brown, Hofer, Dalgleish, Cranford Against: 0 Absent: Thoman

In accordance with Section 137 of The Municipal Act, a recorded vote was taken on the motion to give By-law No. 1611/05/2009 third reading.

2010 Mill Rate By-law No. 1619/04/2010, First Reading Only

Adoption of the Plan

Resolution No. 88/2010

Hofer/Egert

Whereas subsection 162 of the Municipal Act provides that the Council of each municipality must adopt a financial plan for each fiscal year in a form approved by the Minister; and
Whereas the Council of the Rural Municipality of Cornwallis has made such a financial plan for the year 2010; and

Whereas the Council has held a public hearing in accordance with subsection 162(2) MA with respect to the 2010 Financial Plan;

NOW THEREFORE be it resolved that the 2010 Financial Plan be adopted as follows:

- the operating budget for municipal purposes be in the amount of \$2,028,699.55;
- the appropriation to Allowance for Tax Assets be in the amount of \$10,003.03.00;
- the capital budget be in the amount of \$504,025.00;
- the five year capital expenditure program and the estimated revenues and expenditures to be as shown on the 2010 financial plan which plan shall be incorporated in and form a part of the 2010 Mill Rate By-law as Schedule "A".

Carried 6-0

By-law 1619/04/2010, First Reading Only

Resolution No. 89/2010

Egert/Dalgleish

Be it resolved that the Council of the R.M. of Cornwallis hereby give first reading to By-law No. 1619/04/2010, being a By-law to establish Mill Rates for 2010.

Carried 6-0

UNFINISHED BUSINESS

None

GENERAL BUSINESS

Approval of the Chief Administrative/Financial Officer job description

Resolution No. 90/2010

Cranford/Hofer

Be it resolved that we do hereby approve the Chief Administrative/Financial Officer job description as presented by the Personnel Committee.

Carried 6-0

Appointment of Chief Administrative/Financial Officer

Resolution No. 91/2010

Cranford/Egert

Be it resolved that Donna Anderson be hereby appointed to the position of Chief Administrative / Financial Officer for the Rural Municipality of Cornwallis as outlined within a letter of offer dated March 24, 2010 accepted in writing on March 31, 2010.

Carried 6-0

RM of Cornwallis Business Master Card Authorization

Resolution No. 92/2010

Dagleish/Hofer

Be it resolved that Crocus Credit Union Business Mastercard issued by CUETS Mastercard be instructed to cancel the Rural Municipality of Cornwallis Business Master Card in the name of Robert L. Wallis, and

Further be it resolved that Crocus Credit Union Business Mastercard issued by CUETS Mastercard be instructed to issue a Rural Municipality of Cornwallis Business Master Card in the name of Donna Anderson.

Carried 6-0

City of Brandon – Land Swap Proposal

Resolution No. 93/2010

Brown/Hofer

Be it resolved that we do hereby authorize Administration to instruct the City of Brandon to draw up the required documents for the transfer of land as proposed in the letter dated April 14, 2010 from Ted Snure, City of Brandon; and

Further that all legal, transfer and survey costs be at the City of Brandon's expense.

Carried 6-0

Shilo Farms, Request for Easement

Resolution No. 94/2010

Dagleish/Cranford

Be it resolved that a request by Shilo Farms Ltd., by letter dated April 14, 2010 to bury hydro-electric lines between Government Road Allowance located between Sections NW 35-9-17 W and SW 2-10-17 W be hereby approved in so far as it is within the Municipality's jurisdiction to grant such approval and subject to Shilo Farms Ltd., entering into an Easement Agreement with the Municipality; and

Be it further resolved that we request that Shilo Farms Ltd. be instructed to enter into an easement agreement regarding a hydro line crossing on Schroeder Road which was completed in 2009; and

Be it further resolved that the Municipality's signing officers be hereby authorized to execute the Agreement on behalf of the Municipality.

Carried 6-0

INQUIRIES

Councillor Cranford inquired regarding the follow up of the Shilo Farms irrigation pivots damaging our roads.

NOTICE OF MOTION

None

ADJOURN

Resolution No. 95/2010

Hofer/Brown

Resolved that this meeting be adjourned.

Carried 6-0

Adjourn time: 7:40 P.M.

Approved: _____ 2010

REEVE

ADMINISTRATIVE ASSISTANT